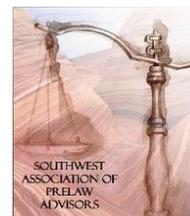


SWAPLA Executive Committee Meeting

February 2, 2013

Drury Plaza Hotel, San Antonio, Texas



Members Present: Gary Keith, Jeff Robb, Frank Rohmer, Karen Severn, Michelle Payne, Jamie Dillon, Terence Cook, Ana Alvarez, and Claudell Woods

Call to Order: The meeting was called to order by SWAPLA President Gary Keith who presided over the meeting

- The minutes of the September 29, 2012 Executive Committee Meeting were reviewed and approved
- It was noted that the new Executive Director of LSAC is Vivian Bowden, who replaces the retiring Anne Brandt
- Vivian will be attending the PLANC meeting in Philadelphia March 2 and 3, 2013
- SWAPLA members attending the PLANC meeting are Gary Keith as President of SWAPLA, Jeff Robb as SWAPLA's designated member, Karen Severn as PLANC Treasurer, Mel Hailey as Past Chair of PLANC, and Jerry Polinard as the Editor of *PLANC Points*
- Gwen Wallender of MAPLA is the incoming PLANC Chair, and the Chair Elect of PLANC will be elected at the PLANC meeting in March
- SWAPLA members have been invited by Professor Micheal Olivas of the University of Houston School of Law to attend a Society of American Law Teachers (SALT) conference in Houston Friday, October 4th (the week before the Houston LSAC Forum)
- Heather Struck, the current Chair of PLANC, wants feedback to the ABA regarding prelaw advisor suggestions regarding how law schools should evolve; this will be a topic of discussion at the PLANC meeting in Philadelphia
- Possible sites for the next national PLANC conference (2016) include Chicago, Minneapolis, St. Louis, Kansas City, and San Antonio; SWAPLA could invite PLANC to hold its fall 2013 meeting in conjunction with our SWAPLA conference in San Antonio
- Other PLANC issues include finding a stable host for the PLANC web site, and review of the PLANC Roles and Responsibilities of Prelaw Advisors relating to avoiding real or perceived conflicts of interest when law school representatives provide prelaw advising
- The SWAPLA Treasurer's Report was submitted by Michelle Payne and approved after discussion

- Our account is still at Merrill Lynch, but we're awaiting approval by the State Comptroller to allow us to transfer our funds to Frost Bank, which will not charge the high fees of Merrill Lynch
- Once the account is opened with Frost Bank, SWAPLA will obtain a credit card with the signatories being Michelle as Treasurer and Jeff as the incoming President
- SWAPLA should compensate Texas A&M for web site set up, redesign, and improved registration for caravan; Karen can maintain the site even if she moves to working part time as A&M's prelaw advisor
- SWAPLA's tax status is good
- Ana Alvarez will send out welcome letters to new members
- Major New Business
 - Site visits to potential fall conference hotels in San Antonio (Drury Plaza, Sheraton Gunter, Marriott Plaza, Menger, Crown Plaza)
 - Discussion of pros and cons of each site, including facilities, location, condition, costs and charges, ability to attract law school reps to stay with us, etc.
 - Top two choices after discussion were the Drury Plaza and the Marriott Plaza; we will negotiate between these two and commit to a contract with the top choice by April
- Our goal is to double our membership; everyone is encouraged to recruit at least one new member and invite that person to the fall conference
- We reviewed the agenda of the fall conference the last time we met in San Antonio (October 2009, Marriott Plaza), and discussed topics for panels; Jeff is the conference chair and seeks suggestions for panels and panelists
- A conference subsidy of \$200 was approved for those staying at the conference hotel and attending sessions through the Saturday business meeting
- The caravan sites for fall 2013 are:
 - Lubbock, Oct. 14
 - Dallas, Oct. 15
 - Austin, Oct. 16
 - College Station, Oct. 17
 - San Antonio, Oct. 18

- Upcoming SWAPLA Elections, Fall Conference Business Meeting
 - Gary will become Past President, Frank will cycle off the EC
 - Jeff will become President
 - We will need to elect a new Vice President
 - Sandy Self is the Secretary
 - Michelle is the Treasurer
 - Ana is the Membership Coordinator
 - We welcomed Terence Cook (Assistant Dean of Admissions and Scholarships, the Texas Wesleyan School of Law) as a new EC member, replacing Susan Krinsky
- Frank invited SWAPLA members to attend a program at Austin College February 26th featuring oral arguments before the Texas Supreme Court, a luncheon with former Texas Supreme Court Chief Justice Tom Phillips as the speaker, and afternoon panels dealing with ethics (free admission, up to four students can attend with their prelaw advisor)
- The meeting was adjourned

Minutes submitted by Jeff Robb