

SWAPLA Business Meeting

New Orleans, LA

October 9, 2010

The meeting called to order at 12:52 PM by President Frank Rohmer.

SWAPLA members present: President Frank Rohmer, Austin College; Vice-President Gary Keith, University of the Incarnate Word; Treasurer Cindy Pressley, Stephen F. Austin; Courtney Bray, Texas Tech; Jamie West Dillon, University of Houston School of Law; Angela Cruseturner, Baylor Law; Sherolyn Hurst, Texas Wesleyan Law; Monica Ingram, University of Texas Law; James V. Calvi, West Texas A&M; Jerry Polinard, University of Texas Pan American; David Watson, Sul Ross University; Carl Riley, University of Arkansas; Anthony Champagne, University of Texas-Dallas; Joshua Barron, Texas Tech; H. Ibrahim Salih, Texas Wesleyan University; Michelle Payne, Texas Wesleyan University; Karen Severn, Texas A&M; Claudell Woods, Southern Arkansas University; Bernard Cotton, Alcorn State University; Charles Holmes, Tougaloo College; Mel Hailey, Abilene Christian University.

Minutes from last meeting will be approved at next meeting.

Frank recognized Gary Keith for the fine job as program chair of the conference. Also, special recognition was given to Cindy Pressley for her excellent work as SWAPLA treasurer and caravan chair. She will be stepping down from both positions because of a job change at SF Austin U.

Old Business, Caravan Report and Announcements:

1. Gary Keith reported that by laws were amended to allow electronic voting.
2. Cindy Pressley reported on the caravan estimated expenses.

Sheraton Dallas North

Room Rental:

Food and Beverage: \$3,514.52

Room Attrition:

Estimated Shipping: \$450.00

UT-A

Estimated: \$4,200.00

TAMU

Estimated: \$5,200.00

UT-SA

Room Rental: \$1,931.00

Food & Beverage: \$2,047.62

Hampton Inn & Suites

Food and Beverage: \$12,924.46 [\$2,500 deposit paid]

Audio/Visual: \$878.45

Rooms Met: No Attrition Cost or Room Rental

Shipping: \$400.00

Doubletree Austin Suites

Room Attrition [6 rooms short of our 80%]: \$

Bus Travel

Estimated: \$6,111.00

Conference Attendee Reimbursements

Estimated: \$15,900.00

SWAPLA Bag Items

Cost: \$802.72

Miscellaneous

Estimated: \$500.00

Estimated Total Cost: \$54,859.77

Caravan and Conference Receipts

By Check: \$24,625.00

By PayPal: \$33,155.81

Estimated Total: \$57,780.81

Overall the Caravan went well as far as expenses estimated. There will be some addition room attrition charges for Dallas.

Frank Rohmer reported on the Dallas stop. He mentioned that Dallas was small, but it was held in a hotel. If we go back to Dallas, it should be held on a university campus.

New Orleans will not be a future Caravan stop. There was no student traffic in New Orleans.

Tentative caravan schedule for next year is Dallas, San Antonio, College Station, Austin, and Houston.

3. Frank R. will send a survey out regarding caravan which will be distributed after the fall Planc meeting.

Frank R. reminded us that we must attract local pre-law advisors in caravan and conference cities. Discussion followed. Karen Severn recommended more personal

communication from SWAPLA officers. Discussion then moved to the issue of broadening the SWAPLA base and encouraging greater participation from pre-law advisors in the SWAPLA area.

4. Frank R. reported that Charles Holmes, Jeff Robb, Jerry Polinard, and Mel Hailey will serve as pre-law advisors at the Black Pre-Law Conference in Houston on November 13.

5. Frank R. mentioned that the PLANC Meeting will be next week in Minneapolis. Mel Hailey said that the major order of business is discussion of the national conference in 2012 to be held in June in Washington DC.

Treasurer's Report: Cindy Pressley

Financial Summary

Cash Balance as of Oct. 2, 2010: **\$88,013.00**
PAYPAL Balance as of Oct. 2, 2010: **\$4,310.31**
Accounts Total: **\$92,323.32**

Period Covered: Feb. 13, 2010 – Oct. 2, 2010
Cash Balance as of Feb. 13, 2010: **\$33,819.00**
Net Change: + **\$54,194.00**
Total Received: **\$68,776.16**
Total Paid: **\$13,435.89**
Unexplained: + **\$1.01**

Detailed Financial Report

Funds Received

10/01/2010 [12 Checks; Not Cleared Yet]	\$2950.00
09/24/2010 [13 Checks 2010 Caravan/Conference]	\$4025.00
09/24/2010 [12 Checks 2010 Caravan/Conference]	\$4400.00
09/14/2010 [Direct Deposit via PayPal]	\$44000.00
09/03/2010 [12 Checks 2010 Caravan/Conference]	\$3475.00
09/01/2010 [13 Checks 2010 Caravan/Conference]	\$5275.00
09/01/2010 [12 Checks 2010 Caravan/Conference]	\$4500.00
03/01/2010 Check Deposit	\$150.00
Total Funds Received:	\$68,775

Dividends/Interest

8/31/2010—9/29/2010	\$0.55
06/30/2010—7/29/2010	\$0.09
01/29/2010-02/25/2010	\$0.52
Total Dividend/Interest:	\$1.16

Expenses Paid

Uncleared	CC 4imprint.com	\$802.72
09/24/2010	CC JGC-Hampton [F&B Deposit]	\$2500.00
09/22/2010	CC USPS Book of Stamps	\$8.80
Uncleared	983 PLANC Dues	\$1000.00
08/13/2010	1025 Sandy Self Mailing Reimbursement	\$146.55
06/21/2010	1000 Frank Rohmer Conf. Planning Meeting	\$1242.75
06/18/2010	999 Sandy Self Conf. Planning Meeting	\$748.61
06/08/2010	994 Karen Severn Conf. Planning Meeting	\$388.15
06/07/2010	997 Mel Hailey Conf. Planning Meeting	\$674.24
06/02/2010	996 Gary Keith Conf. Planning Meeting	\$588.68
06/02/2010	998 Jerry Polinard Conf. Planning Meeting	\$644.44
06/01/2010	995 Jeff Robb Conf. Planning Meeting	\$361.12
05/04/2010	993 Gary Keith Feb. Executive Meeting	\$225.50
04/29/2010	1011 Josh Barron Conference Reim.	\$400.00
04/13/2010	989 JD Gragg Feb. Executive Meeting	\$391.35
04/06/2010	992 Karen Severn Feb. Executive Meeting	\$625.60
03/29/2010	991 Jerry Polinard Feb. Executive Meeting	\$232.01
03/29/2010	990 Mel Hailey PLANC Meeting Rep.	\$216.16
03/15/2010	988 Frank Rohmer Feb. Executive Meeting	\$683.11
03/11/2010	987 Jerry Polinard Feb. Executive Meeting	\$569.53
03/12/2010	986 Duke University Shipping Reim.	\$87.55
03/05/2010	985 Mel Hailey Feb. Executive Meeting	\$533.25
02/18/2010	984 Cindy Pressley Feb. Executive Meeting	\$173.87
02/16/2010	CC JW Marriott Meeting Breakfast	\$191.90
Total Expenses Paid:		\$12,633.17

Gary Keith moved, seconded by Jim Calvi. Treasurer's Report approved.

Cindy said a final treasurers report will be submitted at the executive committee meeting and transmitted electronically to membership.

New Business:

1. Frank R. led a discussion of the state of pre-law budgets in a tight economic environment. One member asked about the of conference subsidies.

Should hotel be subsidized? Discussion concerned state allowable per room. There is an exception for conference hotels although several members noted that not all schools comply.

Frank R. said the subsidy issue will be on the agenda executive board meeting.

2. Law school representatives said they would not be offended if there was a different registration fee from pre-law advisors. If Caravan fees are not raised, that's good. Other APLAs charge additional conference fees on top of caravan fees.

3. An *ad hoc* committee of Karen Severn, Cindy Pressley, Michelle Payne, and Joshua Barron analyze income and revenue, and different membership fees.

4. Michelle Payne of Texas Wesleyan University was elected as treasurer to replace Cindy Pressley.

5. Karen Severn agreed to serve as the next caravan coordinator.

6. Discussion again returned to the question of caravan sites for 2011. Should Lubbock be considered?

7. San Antonio, Houston and Fort Worth were mentioned as potential sites for the fall 2011. It was agreed that the Executive Committee study these options and make recommendations to the full membership.

Meeting adjourned.