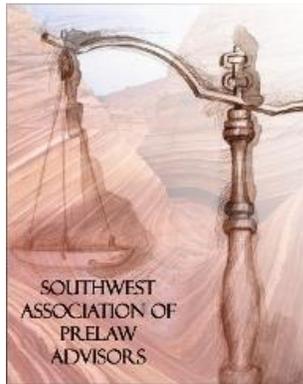


## *2009 Board*

*President*                      *Jeff Robb*  
*Vice President*              *Frank Rohmer*  
*Secretary*                      *Gary Keith*  
*Treasurer/Caravan Coordinator*  
   *Cindy Pressley*  
*Technology Specialist*      *J.D. Gragg*



### **SWAPLA Annual Conference Membership Business Meeting Minutes**

**Marriott Plaza Hotel, San Antonio, Texas**

**12:45 p.m., Saturday, October 24, 2009**

- I. SWAPLA Members present:  
Jeff Robb  
Frank Rohmer  
Cindy Pressley  
Gary Keith  
J.D. Gragg  
Mel Hailey  
Karen Severn
  
- II. Others present:
  
- III. The annual meeting of the Southwest Association of Prelaw Advisors was convened at 12:45 on Sat. Oct. 24 by President Jeff Robb. He called for Reports.
  
- IV. Caravan Report  
Caravan Coordinator Cindy Pressley reported on the upcoming Law School Caravan that SWAPLA is sponsoring next week. She noted that the fees we charge the law schools are lower than fees charged by other APLAs for caravans. With the "attrition costs," we may need to consider raising our fees for future caravans. We continue to have concerns of scheduling with Rice, as Rice is sponsoring a separate, limited law school fair at the same time as our caravan stops in Lubbock and San Antonio. She submitted a written 2009 Caravan Report, dated Oct. 21, 2009 (see attached).
  
- V. Treasurer's Report  
Treasurer Cindy Pressley submitted to the membership the Treasurer's Report dated October 21, 2009 (see attached). She reported that SWAPLA has a balance of \$77,558 (before the expenses of the conference and the caravan). J.D. Gragg set up a PayPal account for SWAPLA, which is making administration easier. With the small attendance at this year's conference, we will incur a sizeable attrition cost of perhaps \$15,000,

taking up most of what we should earn from the caravan this year. Consequently, the balance will not likely go up as it has in most of the recent years. One suggestion for the future is to conclude the caravan at the same city where we hold the SWAPLA conference to increase attendance.

II. Old Business-- none

III. New Business

By-law amendments: the proposed changes were amended to include the phrase "or other form of electronic communication." Jerry Polinard moved to adopt the amendments as amended; Karen Severn seconded, and the motion passed unanimously. (See attachment.)

Officers: Jeff Robb is concluding his term as president and vice president Frank Rohmer is stepping up into the presidency. Nominations were opened for vice president. Cindy Pressley moved and Sandy Self seconded the nomination of Gary Keith, who was then elected by acclamation. Nominations were opened for secretary. Cindy Pressley moved and Mel Hailey seconded the nomination of Sandy Self, who was then elected by acclamation. Cindy Pressley agreed to stay on as treasurer and caravan coordinator, and was applauded unanimously. J.D. Gragg agreed to stay on as technology coordinator by acclamation.

Other Business

- Fall 2010 Conference: Members discussed ideas for next year's conference, including the possibility of a joint meeting with WAPLA or SAPLA, a meeting in Oklahoma, Dallas/Ft. Worth, or New Orleans. Karen Severn is collecting dates for law fairs being held around the country so that we can make a choice of dates that does not conflict with others and makes the most sense for the law schools in attending our caravan. Members discussed the idea of adding a fifth stop to our caravan, perhaps in Oklahoma or Dallas/Ft. Worth.
- Executive Committee meeting: will take place, tentatively, in February in Houston conjunction with the law school forum.
- The National Black Pre-Law Conference will take place at the University of Houston Downtown on Nov. 6-7, with SWAPLA members staffing the Advice Clinic. Additional advisors are needed and urged to contact Jeff Robb.

The business meeting was adjourned at 1:30.

---

Gary Keith, Secretary

## SWAPLA By-Law Amendment Proposals

1. **Article II (Members) Sec. 9 (Notice of Members' Meeting)** states that notice shall be delivered "...either personally, by facsimile transmission, or by mail..." and stipulates what constitutes successful delivery.

Recommended change: "...either personally, by facsimile transmission, by mail, or by e-mail or other form of electronic transmission..." and add a sentence "If transmitted by electronic transmission, the secretary shall print off and keep a copy of the e-mail with recipients and the date of transmission."

2. **Article III (Directors) Sec. 10 (Notice of Directors' Meetings)** states that notice is by mail or telegram and stipulates successful delivery.

Recommended change to parallel the changed Art. II language: "written notice delivered personally or sent by mail, facsimile transmission, or e-mail or other form of electronic transmission to each Director at his or her address or e-mail address as shown by the records of the Corporation.... If transmitted by electronic transmission, the sender shall print off and the secretary shall keep a copy of the e-mail with recipients and the date of transmission."

3. **Article III (Directors) Sec. 13 (Action by Directors Without Meeting)** states that the directors may act without a meeting with written consent from all directors.

Recommended change: "if a consent in writing, setting forth the action to be taken, shall be signed by or received by e-mail or other form of electronic transmission from..."