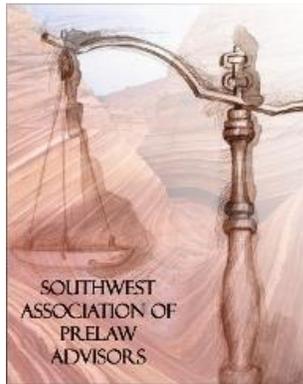


2009 Board

President *Jeff Robb*
Vice President *Frank Rohmer*
Secretary *Gary Keith*
Treasurer/Caravan Coordinator
 Cindy Pressley
Technology Specialist *J.D. Gragg*



SWAPLA Executive Committee Meeting Minutes

South Coast Grill, JW Marriott Hotel Houston (Westheimer)

9:30 a.m., Saturday, February 14, 2009

- I. Executive Committee Members present:
Jeff Robb
Frank Rohmer
Cindy Pressley
Gary Keith
J.D. Gragg

- II. SWAPLA members present:
Mel Hailey
Karen Severn

- III. Treasurer's Report
Cindy Pressley submitted to the committee the Treasurer's Report dated February 12, 2009. She reported that once outstanding checks clear, SWAPLA has a balance of \$67,552. Karen noted that some PLANC money will still come back to SWAPLA as well. The committee accepted the report and thanked Cindy for her work on it.

- II. Business

Fall 2009 Caravan Planning
Cindy Pressley is planning the Fall Caravan. The committee approved the proposed caravan dates of October 26-29 and agreed to keep caravan charges at the same level as the 2008 levels. The committee discussed ideas for promoting the caravan. Cindy is working on letters, posters, surveys, and packets for the caravan. JD will look into setting up PayPal or a similar service.

Fall 2009 Conference in San Antonio

Frank is preparing the program for the conference (October 22-24, Thursday-Sunday) He submitted the 2007 conference program to the committee for its review and input on possible 2008 panels and workshops. The site consultant is talking with the Marriott Plaza, which we used three years ago. The committee will visit San Antonio in late Spring or early Summer to review the location. The committee discussed the issue of paying for projectors versus members bringing projectors; if we have enough projectors among us, we will supply them.

Web Site Revision

J.D. has designed a SWAPLA web site and asked for members to send him photos and content. He will also look into adding an online pay section to the site for membership dues.

Support for students attending the forums

The committee decided to use SWAPLA funds to subsidize student travel to caravans, with a budget of \$1,500. The subsidy of \$150 will be available (on a first-come, first-served basis) for travel of 100 miles or more to students who are not otherwise subsidized (such as the LSAC subsidy available to some institutions). Jeff will work on a letter describing the subsidy and an application form.

Other Business

- Jeff and the committee thank Lateki for her great service to SWAPLA.
- The committee discussed the possibility of a joint WAPLA/SWAPLA conference in 2010 in Albuquerque, and the possibility of a future conference in Oklahoma City.
- The committee discussed two possible amendments to the bylaws and voted to recommend to the membership the following (with wording to be crafted by Gary):
 - Official notices of meetings may be sent by mail, email, and posting on the web site.
 - The list of officers is expanded to include Technology Specialist

The committee adjourned at 11:15 and proceeded to the Law School Fair and the pre-law advising table.