
Institute for Law and Public Affairs

www.utsa.edu/ilpa/

UTSA Law Fair

October 27, 2017 | 11AM – 1PM

Dear Law School Deans, Admissions Directors, and Representatives:

We are delighted that you will be joining us at University of Texas San Antonio's Law Fair. Last year, UTSA's Law Fair attracted 150-200 prospective law students from The University of Texas San Antonio. Our Law Fair strives to provide prospective applicants both an educational experience and meaningful opportunities for students to engage with law school admissions representatives.

EVENT AGENDA

<i>Time</i>	<i>Event</i>	<i>Location</i>
10AM to 11AM	Representative check-in and table set up	McKinney Humanities Galleria, MH2.01
11AM to 1PM	UTSA Law School Fair	McKinney Humanities Galleria, MH2.01
12:30pm to 2pm	BBQ lunch for representatives	University Rm-Business Bldg., BB 2.06.04

LOCATION

The McKinney Humanities building is located on the [UTSA Main \(1604\) Campus](#), next to the Business Building (BB) and across the Multidisciplinary Studies (MS) building. The Galleria is on the second floor.

CAMPUS PARKING/RIDE SHARE DROP OFF INSTRUCTIONS

If driving, plan to arrive early to allow time for parking. You may park at either the [Ximenes or Bauerle Garages](#). However, it is suggested to park at the Bauerle Rd. Garage, whose entrance is on Bauerle Rd. The hourly parking is \$2.00 per hour, and you may pay at either the central cashier or pay stations. In the BRG, there are pay stations located at the stairwells as well as outside the cashier station, located on the first floor of the south west side, closest to the Main Building and the JPL building. Payment is required before returning to the vehicle.

If taking a ride sharing option, request drop off at Main Building and take the right stairs next to the John Peace Library building. The McKinney Humanities Building will be on your right side. An accessible route is available through the Business Building (BB). You may enter BB and take an elevator to the second floor, exit and walk straight through the breezeway to the McKinney Humanities Building. You may [virtually visit UTSA](#) here.

SENDING MATERIALS IN ADVANCE

If you would like to ship your materials ahead of time, please mail them to the following address:

University of Texas at San Antonio (UTSA)
One UTSA Circle
Central Receiving Services, CRW 1.01.00
San Antonio, TX 78249
LAW SCHOOL FAIR - [YOUR SCHOOL'S NAME]
Attention: Dr. Ana Alvarez

Due to limited space, we request that materials are delivered to our office between Oct. 17-26, 2017. We will place your materials at your table in the ballroom on the morning of the Law Fair. Please make sure your school name is clearly indicated and allow plenty of time for the delivery of your materials.

MEAL OFFERED DURING THE FAIR

A barbecue luncheon will be served in a separate room from 12:30pm to 2:00pm (come and go as you please). The luncheon includes BBQ Brisket or BBQ chicken. For those with vegetarian diet, a Baked Potato (no bacon bits) and Tossed Salad (no bacon bits) with Ranch Dressing may be served. All meals will come with pinto beans, potato salad, coleslaw, dill pickles, marinated onions, jalapeno peppers, rolls and/or rye bread. Iced tea will also be available.

Please notify law fair site supervisor, Dr. Ana Alvarez, if you have special dietary needs **no later than October 13**. Requests made after this date may be accommodated only if time and staffing permit. If you prefer, there are also other [food options](#) served at UTSA.

WIFI ON CAMPUS

Wireless access will be available in the MH Galleria. Our volunteer team will be happy to assist if needed.

COPY CENTER

For any copying or faxing you need, a UPS store is available at the University Center.

RESTROOMS

Restrooms are located in the main corridor of the McKinney Humanities Galleria towards the Business Building and also across the elevators.

UTSA BOOKSTORE

The university bookstore is located in the University Center, in case you need miscellaneous supplies or want to purchase souvenirs.

TRAVEL TO SAN ANTONIO

The closest airports to UTSA are SAT and AUS. Both airport service major carriers as well as offer multiple modes of transportation (Lyft, Super Shuttle, taxi, etc.) from airport to lodging. The driving distance from Austin to San Antonio: approx. 1.25 to 1.5 hours.

ACCOMMODATIONS

If you are unfamiliar with the San Antonio area, please visit UTSA's Visitor Page for information on [hotels](#) or [restaurants](#). For those who would like to see more of San Antonio, please see our local [visitor's bureau website](#).

TRAVEL TO HOUSTON AFTER THE LAW FAIR

Travel to the Houston LSAC Forum after the Law Fair can be done Friday afternoon. Driving to Houston is approx. 3.25 to 3.5 hours. Alternatively, the airports in Houston are [IAH](#) (most major carriers) or [HOU](#) (Southwest hub).

CONTACT

Please feel free to contact me if you have questions or if there is anything I can do to make your visit more productive and enjoyable. Thank you for choosing to visit The University of Texas San Antonio. We look forward to welcoming you in person.

Dr. Ana Alvarez

ana.alvarez@utsa.edu / (210) 458 2992.

*** Note: Email is the best way to reach me.**